



## If you are looking for a new way to challenge yourself in 2023

### we may have the right opportunity for you!

Balkan Services is an IT consulting company helping organizations to nail the right software solution for their growing business and implement it in the fastest, most efficient, and smooth way.

In relation to new projects and increased work volume, our team is growing.

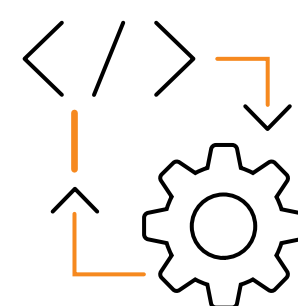
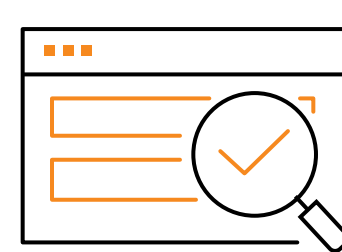


**We are looking for:**

### **Junior System Administrator**

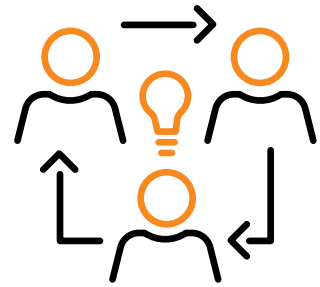
#### As a Junior System Administrator you will be involved in:

- Installation, setup and maintenance of operating systems and software applications on workstations;
- Troubleshoot information systems performance issues - remotely or on-site;
- Delivery, installation, configuration and maintenance of customer hardware equipment;
- Initial diagnosis of hardware problems with computers and peripheral equipment;
- As the job progresses you will also be able to ensure security through access control, backup and firewalls;



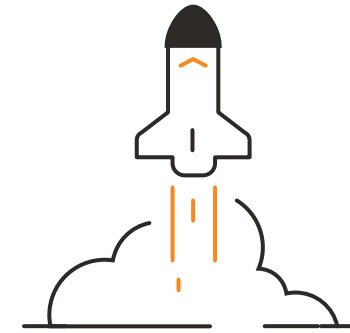
#### If you find the work described to be interesting and you possess:

- Any experience and/or education in the IT field will be considered a plus but is not required;
- Willingness to learn and develop in the IT field;
- Serious and responsible attitude to the tasks;
- Quick learning skills and results orientation;
- Accurate and timely completion of assigned tasks;
- Positive attitude, teamwork and strong work ethic;
- Good communication skills with customers and colleagues;
- Driver's license (active driver) and
- Good command of the English language;



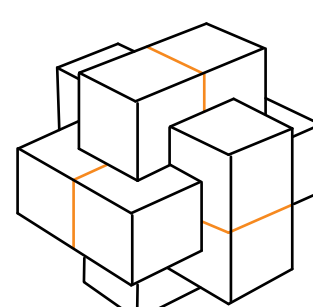
#### What we offer:

- Excellent opportunity for development, training and first steps in the field of system administration;
- Continuous training and support in a great team;
- Competitive salary + benefits;
- Great team initiatives;
- Special offers and discounts;
- Workplace in the heart of Sofia.



**If you feel comfortable with the above mentioned requirements, please send us your CV and cover letter to [jobs@balkanservices.com](mailto:jobs@balkanservices.com)**

The first part of our recruitment process is a task that we will send to approved candidates.



The second part of the recruitment process will be an interview with the candidates who succeeded with the task.