



If you are looking for a new way to challenge yourself

we may have the right opportunity for you!

Balkan Services is an IT consulting company helping organizations to nail the right software solution for their growing business and implement it in the fastest, most efficient, and smooth way.

In relation to new projects and increased work volume, our team is growing.



We are looking for:

ERP PROJECT MANAGER

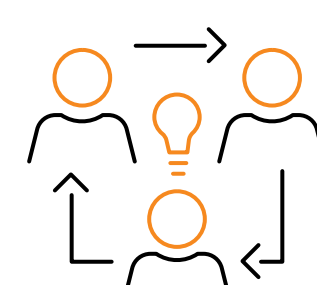
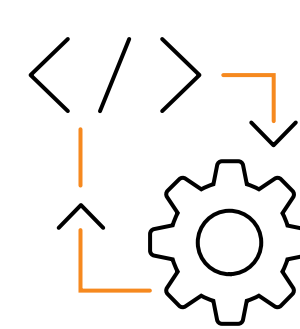
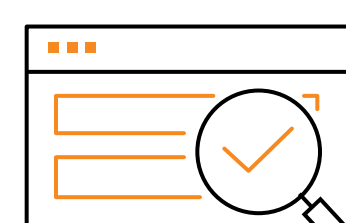
The role requires a credible, forward-thinking individual who recognizes the PMO benefits (and challenges as well) in organizational transformation. As an ERP Project Manager and consultant, he/she will engage different stakeholders across the business, prompting him/her to build solid working relationships with peers and senior leadership.

The Responsibilities will lay in two areas:

Supporting PMO's overall governance – defining new processes and improving existing processes (Sales, Business Analysis, and ERP Project Management) where this is appropriate and compatible with continuous improvement. Tailoring (according to the specific project) is best in project management approaches, practices, and techniques.

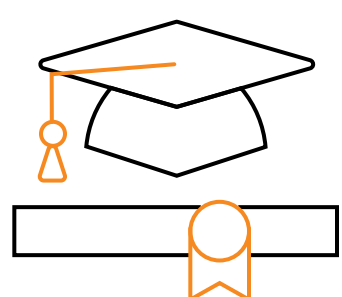
ERP Project governance (Oracle NetSuite ERP System or/and Soft1 ERP) – manage several ERP projects in parallel (multi-project management):

- Lead ERP projects from kick-off through implementation until formal closure – leading and directing ERP project teams to deliver project(s) within the constraints of scope, schedule, budget, and resources;
- Control project work to achieve agreed milestones, proactively monitor, manage, and report on the execution of deliverables;
- Communicates with the involved parties and gives feedback on the project progress and resolution of problems that occurred.



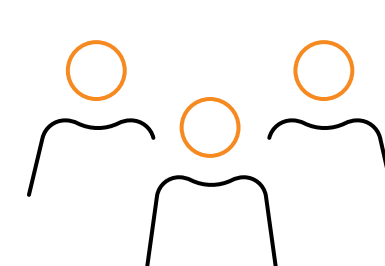
What you need to know:

- Minimum 5 years of work experience from which min 2+ years of experience in IT/BI project management or in like roles/businesses;
- Professional training in Project Management - a recognized project management certification is desirable but not essential;
- An educational background in business administration, management, computer science, or information systems is desirable;
- Knowledge of IT/BI projects, services, and software delivery processes;
- Understanding of Traditional and Agile project management methodologies;
- Hands-on experience in managing the team from 3 to 5 employees;
- Proficient in Microsoft Office suite of tools (Excel, PowerPoint, Word, Outlook, Visio);
- Ability to work closely with different business functions and understand their priorities;
- Excellent client-facing and internal communication skills;
- Strong written and verbal English language;
- Time-management skills;
- People management experience and leadership skills;
- Team spirit and love of work.



What we offer:

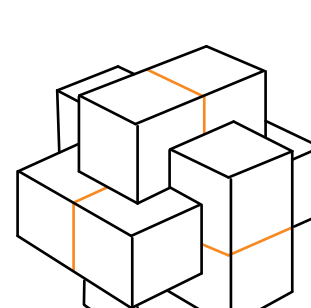
- Access to business models of successful companies and the opportunity to acquire work experience in various businesses.
- Continuous learning, training, and guidance in a great team
- Stability and loyalty offered by the company.
- Competitive salary + social benefits
- Great team initiatives
- Special offers and discounts
- Workplace in the heart of Sofia



ARE YOU INTERESTED?

Then we look forward to receiving your application online at jobs@balkanservices.com

The first part of our recruitment process is a task that we will send to approved candidates.



The second part of the recruitment process will be an interview with the candidates who succeeded with the task.